**PTFA meeting 23rd April 2024**

**Present:** Kate S, Lucy, Anne B, Charlotte, Anne P and Gemma Blair.

**Apologies:** Kate O, Janie, Nat, Georgina, Emily, Kieley, Gemma.

Meeting chaired by Lucy at 3.30 pm at Harbertonford School

* Lucy gave an update on the quiz and raffle at Harbertonford Village Hall. Almost £200 was raised and it will be repeated in the autumn.
* Lucy gave an update on the successful bake sale at the Easter service raising almost £100.
* Lucy gave an update on her meeting with the trust’s Income Generation Officer. In short, no money will be forthcoming from the trust.
* Kate S gave an update on the Green Team, saying a small group of dedicated volunteers got a lot done. Another session will take place after half term. AB noted that the school does now have some grounds maintenance support again.
* Charlotte confirmed that the mural for the playground is being funded by the parish council. AB is meeting Gavin the artist this week and the plan is for the mural to be done after SATs. Lucy is endeavouring to go to the parish council meeting on the 7th of May.
* Mrs Blair gave an update on the plans to rejuvenate the library, Ivybridge Young Farmers have volunteered to do some painting shortly. The plan is to paint trees, branches and book characters. They want beanbags and seating so children can read in there more comfortably and have sourced some furniture from another school for this. Their aim is for all classes to routinely spend lesson time in the space. The refurbishment will cost £1012 in total. Questions were asked about suppliers and sourcing and ensuring value for money. The £500 raised from the community quiz at The Hunters Lodge is going towards this. AB asked if the PTFA would fund the balance - £512. PTFA members present agreed they would support monies being used for this and noted to highlight this to the group later to check if there are any objections.
* The colour fun run was discussed, there was some uncertainty on whose idea this was/who was leading on it. Lucy to find out.
* Science week will not be happening this year, but the school would be keen for the PTFA to fund something for it next year. There is nothing for the PTFA to do with regard to Art Week.
* Possible sources of funding from local councillors and the Sustainable Communities Locality Fund were discussed.
* It was agreed that the school will create an Amazon wish list of items they desire. They are still looking for some Lego base boards, Ann P volunteered to look into this.
* AB confirmed the school is receiving Condition Improvement Funding to fix the roof.
* It was agreed that the PTFA will run a Splat the Rat stall and a face painting/tattoo stall at Ford Fiesta on the 7th of September. AB said the use of the school car park could be offered to the organisers, subject to certain conditions.
* It was agreed that the PTFA will sell lollies at sports day on the 20th of June and that ideally one person will be present to do so at the preschool sports day on the 21st of June.
* The idea to place something with school uniform in that people can buy for a donation was discussed and it was agreed that something slim would be sought so this could be placed in reception.
* The end of term disco was discussed, a date of Friday the 20th of July was proposed. Lucy agreed to pick this up with Gemma and Janie.
* It was agreed that a mufti day will take place on the last day of this half term, the 24th of May with donations to the PTFA encouraged. There will also be a bake sale in the roost after school that day.
* AB confirmed that swimming buses this year are likely to cost circa £1200.
* AB confirmed that only 12 leavers books need to be paid for this year at a cost of circa £100.
* There was a discussion around Christmas Cards and whether more money could be made printing children’s cards locally.
* The Treasurer’s report was shared with the balance of funds on the 22nd of April showing as £5846.31

**Points of action:**

* Lucy to seek an update on the scrap shed from Catherine.
* Lucy to check in with Janie and Kate O regarding the colour fun run.
* Confirm to the school the library refurbishment money will be granted.
* Lucy to look into possible sources of funding from local councillors and the Sustainable Communities Locality Fund.
* Once the next PTFA meeting has gone ahead, a meeting with Mrs Blair will be held one Tuesday afternoon at the school to update her and so she can provide updated about the school.
* Ann P to look into Lego base boards.
* Lucy to confirm to Ali Metcalfe that the PTFA will run the discussed stalls at Ford Fiesta.
* Lucy to look for something school uniform can be stored in for sale.
* Lucy to discuss the end of term disco with Gemma and Janie.
* Lucy to look into Christmas card printing costs.

To be discussed next time:

* Details of sports day.
* Details of the school disco.
* Update on the colour run.
* The next Green Team Day.
* Christmas card options.
* Plans for Ford Fiesta.

The next PTFA meeting date Tuesday the 4th of June at 7.30 pm and the Old Inn in Halwell was proposed.