**PTFA Meeting 26th February 2025:** Meeting chaired by Lucy at 3.30 pm at Harbertonford School.

**Present:** Anne P, Kate O, Lucy **Apologies:** Kieley, Emily, Kate W, Rose, Joey, Mr P

* It was discussed whether to offer parents refreshments on World Book Day but concluded to be unviable. Staff will potentially serve teas and coffees and the PTFA could provide some cake.
* It was confirmed that Els has been paid to decorate the kitchen wall.
* The idea of a PTFA pub social/evening meeting was discussed. The next meeting has been arranged for Thursday the 24th of April at 7.30 pm at The Watermans Arms in Tuckenhay. The group hopes offering different days and times will allow more people to attend.
* Lucy confirmed that the grant from Morrisons to decorate the Owls outside area has been approved. Els has been paid and Morrisons will want some publicity once the decoration is complete.
* Green grants - Lucy is working with Mr P on a number of bids for green grants from the council. One for recycling bins and one to help with an allotment.
* Lucy confirmed an ‘Unsung Hero’ nomination for Tom Hasemore has been submitted to the Pearson Awards.
* Tesco Sure Start grant - no update on this. Still waiting to hear.
* Reflections on the school film night - it went well, nothing to suggest other than buying meat pizzas. It was agreed that it was relatively low PTFA effort.
* The sourcing and sale of uniforms - there was a discussion around whether to take on buying uniforms from the supplier and selling to parents. There have been different arrangements for this in the past. Lucy will speak to Mr P about.
* Easter - it was agreed that the PTFA will try and source chocolate treats for all the children. We assume they will be doing Easter related activities in classes.
* Potential items to fund were discussed. Mr P has mentioned the possibility of us funding coaches for a school theatre trip. Kate O said the school needed some playground toys e.g balls and frisbees, it was agreed that Anne P will order £150 worth. The group agreed that it would be good to fund some more educational experiences like the space dome but also agreed it’s helpful to fund things like coaches.
* Some ideas about more occasional events were discussed, such as hot chocolate Fridays (maybe next winter) or flapjack Fridays and how to balance such events with bake sales etc.
* Some future events were also discussed. Lucy will start to source prizes for the Bingo in June and will ask Mr P about a mufti day to support with donations. There was talk of whether to hold a silent disco at Harberton Village Hall. Whether to have a summer fete at the school or an end of term disco was discussed, depending on what events happen next term and volunteer levels.
* Kate O mentioned that classes are looking for donations of several items such as wood, wood chips, old pots and pans or sandpits. She will send some info through that can be shared around the WA groups.
* Events for this term were discussed and outlined as follows:

**28th Feb - Adult Quiz Night**

All arrangements have been made for Friday. Helpers to arrive from 6.30pm

**14th March - Sponsored Runathon**

Mr P is sorting - no need for us to do anything. The money will go via funding wall and be raised for play equipment.

**21st March - Owls and Little Owls Bake Sale**

Lucy to check the date is acceptable with Mr P and advertise to parents. Lucy will ask Kate W to do a poster.

**28th March - Children’s Film Night**

Originally pencilled in to be the outdoor film night. It was proposed we just do another after school film night - Lucy to check with Mr P if this will work and if so make the necessary arrangements.

**3rd April**

To serve refreshments after the Easter service. Emily C has offered to help.

**Points of action**

* Lucy to source some cakes for World Book Day.
* Lucy to publicise Morrisons grant.
* Lucy to speak to Mr P re uniform sales.
* Lucy to speak to Morrisons/Tesco re Easter treats.
* Anne P to order playground items.
* Lucy to check Owls Bake Sale date with Mr P.
* Kate W to do a poster for Owls Bake Sale?
* Lucy to check with Mr P re film night on 28th March.
* Emily C to help after Easter service.
* Lucy to source bingo prizes/speak to Mr P re a mufti day.
* Kate O to send through info on requests for WA groups.

**To be discussed next time:**

* Silent disco - should the PTFA hold a silent disco at Harberton Village Hall next half term?
* Potential rearrangement of the outdoor film night until the summer.
* Bingo night details - prizes, food and helpers.
* Selling ice lollies on Fridays and on sports days.

**Next PTFA meeting date** - Thursday the 24th of April at 7.30 pm at The Watermans Arms in Tuckenhay.